



# MAHARAJA AGRASEN COLLEGE

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

## **E-TENDER FOR PURCHASE OF SPORTS GOODS AT MAHARAJA AGRASEN COLLEGE, VASUNDHARA ENCLAVE, DELHI-110096**

### **TABLE OF CONTENTS**

<b>Section</b>	<b>Content</b>	<b>Page No.</b>
Section 1	Notice Inviting Tender	<b>03</b>
Section 2	Terms & Conditions & ANNEXURE-I	<b>05-11</b>
Section 3	CONTACT DETAILS FORM	<b>13</b>
Section 4	INSTRUCTIONS TO BIDDER FOR ONLINE SUBMISSION OF TENDER	<b>15-17</b>



# **MAHARAJA AGRASEN COLLEGE**

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

**No. MAC/2018-19/ADMN/SPORTS/03**

## **Maharaja Agrasen College Vasundhara Enclave Delhi-110096**

**SECTION - 1**

**NOTICE INVITING E-TENDER**



# MAHARAJA AGRASEN COLLEGE

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

No. MAC/2018-19/ADMN/SPORTS/03

Dated:- 13.08.2018

## NOTICE INVITING E-TENDER

### E-TENDER FOR PURCHASE OF SPORTS GOODS AT MAHARAJA AGRASEN COLLEGE, VASUNDHARA ENCLAVE, DELHI-110096

Maharaja Agrasen College invites online bids for purchase of Sports Goods at Maharaja Agrasen College, Vasundhara Enclave, Delhi-110096 from well established firms/agencies as per details given in the tender documents.

Tender No. MAC/2018-19/ADMN/SPORTS

#### Important Dates

Date of Publishing	-	13.08.2018
Bid Document Download Start Date	-	14.08.2018
Bid Submission Start Date (online)	-	14.08.2018
Bid Submission End Date (online)	-	04.09.2018
Date of Bid Opening (online)	-	05.09.2018

- Manual bids shall not be accepted. The bid shall be submitted online only at Central Public Procurement Portal Website: <http://eprocure.gov.in/eprocure/app>
- The Competent Authority reserves the right to reject any or all the bids without assigning any reason thereof. The decision of the Competent Authority of the College shall be final and binding.

**Principal**



# **MAHARAJA AGRASEN COLLEGE**

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

**No. MAC/2018-19/ADMN/SPORTS/03**

## **Maharaja Agrasen College Vasundhara Enclave Delhi-110096**

**SECTION – 2**

**(TERMS & CONDITIONS)**



# MAHARAJA AGRASEN COLLEGE

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

## **TERMS & CONDITIONS**

1. The firm/vendor should upload the price for the items as per format annexed as **Annexure-I**.
2. The delivery of Sports Goods & Equipments shall be made at Maharaja Agrasen College, Vasundhara Enclave, Delhi-110096
3. The college is not bound to purchase all the items from the tenderer for which rates have quoted. The rates will be accepted on the basis of competitive bidding and quality of materials.
4. College may, at its discretion, relax any minor non-conformity or any minor infirmity in an offer.
5. The right to accept the quotations will rest with College, who reserves the right to reject any or all the quotations without assigning any reason thereof.
6. Conditional tenders shall not be accepted. Any tender containing addition/alteration in the above terms and conditions and given format shall not be accepted.
7. Cost of the Sports Goods & Equipments should quote firm price in INR along with taxes applicable, if any.
8. Vendor must clearly specify the make and model of the quoted items in the given format only.

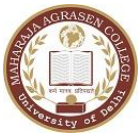


# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

9. After completion of the tender process, the college will place the order. The successful vendor shall comply with the order within the stipulated period for delivery. The quantities may be increased or decreased as per the requirement at the time of placing order.
10. The rate accepted shall be operative for a period of two financial years i.e. 2018-19 & 2019-20 for which tenders are invited and no revision of rates will be allowed in between. The party, whose rates are approved, will be bound to supply material on approved rates to the College.
11. The vendor/firm is required to sign all the documents uploaded in CPPP Portal.
12. Payment will be made to the vendor after completion of the delivery of Sports equipments at the college. Any condition relating to advance payment of the ordered material will not be entertained.



# MAHARAJA AGRASEN COLLEGE

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

## ANNEXURE-1

### SPORTS GOODS & EQUIPMENTS

S.No.	Item	Make & Model	Rate (in Rs)	Make & Model	Rate (in Rs)
1	BASKETBALL	COSCO CHAMPIONSHIP		NIKE ELITE CHAMPIONSHIP	
2	VOLLEYBALL	COSCO SUPER VOLLEY		NIVIA STAR VOLLEY	
3	FOOTBALL	COSCO DELTA FORCE		NIVIA ANTRIX	
4	CRICKET BALL PRACTICE	KIMATI DELHI KING		STANFORD LEAGUE SPECIAL	
5	CRICKET BALL MATCH	KIMATI SONEX TEST			
6	BALL BADMINTON BALL	RAJA TOURNAMENT		NAWAB TOURNAMENT	
7	BALL BADMINTON RACKET (FIBER)	RAJA SUPER		NAWAB SUPER	
8	BADMINTON RACKET	YONEX NANORAY7000		COSCO- NANOTEC	
9	BADMINTON SHUTTLE COCK PLASTIC	YONEX MAVIS 350		MAVIS 300	
10	BADMINTON SHUTTLE	YONEX AS-2		LINING A PLUS 62 XD	



# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

	COCK FEATHER				
11	TABLE TENNIS RACKET	STAG NINJA ATTACK		G.K. OFFENSIVE XX	
12	TABLE TENNIS BALL	STAG PETER KARLSON 3 STAR		NITAKU 3 STAR	
13	BADMINTON NET	YONEX-152C		LINING	
14	VOLLEYBALL NET	METCO 660B		NIVIA VB5603	
15	BASKETBALL NET	COSCO		NIVIA	
16	FOOTBALL NET	GARWARE PRO		NIVIA SILK	
17	BALL BADMINTON NET	RAJA		NYLON	
18	WHISTLE	FOX-40 CANADA MAKE			
19	CRICKET BAT (ENGLISH WILLOW)	SG/SUNNY GOLD		SF TRIUMPH DYNASTY	
20	BATTING PAD	SG HILITE		SF TRIUMPH	
21	BATTING GLOVES	SG MAXLITE ULTIMATE		SF TEST PRO	
22	W.K.PAD	SG HILITE		SF TRIUMPH	





# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

23	W.K. GLOVES	SG TEST		SF TEST	
24	HELMET	SG CARBOFAB		SF TRIUMPH	
25	CRICKRT STUMPHS SET OF 6 WITH BAILS	BDM MATCH		SF MATCH	
26	BASEBALL	RAWLING OFFICIAL LEAGUE OLB 3		MIZUNO JAPAN	
27	SOFTBALL	WORTH NC12 BB		MIZUNO JAPAN	
28	CATICHING KIT  LEG GUARD, MITT, CHEST GUARD, ABDOMINAL GUARD, FACE MASK	BHASEEN IMPORTED		MIZUNO	
29	GLOVES	MIZUNO IMPORTED		LOUISWILLE	
30	ARCHERY TARGET STAND	MANIPURI			
31	TARGET BOSS	MANIPURI			
32	TARGET FACE (80CM) (120CM)	JVD MATCH			
33	CAROM BOARD WITH WHEEL	SYNCO BULLDOG		SUZUKI HOT SHOT	



# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

34	BASKET BALL BOARD	WOODEN			
35	SOFTBALL SLAGGER	MIZUNO NIGHT HAWK COMPOSITE		DEMORINI CF8	
36	BASEBALL SLAGGER	MIZUNO MAXCOR 34"		DEMORINI INSANE BBCOR 34"	
37	ROPE	NYLON 10MTRS			
38	FRISBEE GOLF BASKET	MATCH			
39	FRISBEE	ULTIMATE X COM		DISCRAFT ULTRA STAR	
40	CAROM MEN	MATCH			
41	CAROM POWDER	MATCH			
42	BASKET BALL RING	DUNKEN RING			
43	FENCING WEAPON (EPEE)	XIANG CHINA		ALL STAR	
44	FENCING GLOVES	XIANG CHINA		ALL STAR	
45	FENCING ELECTRIC CUFF	XIANG CHINA		ALL STAR	
46	FENCING BODY WIRE	XIANG CHINA		ALL STAR	
47	FENCING MASK	XIANG CHINA		ALL STAR	
48	FENCING CHEST GUARD	XIANG CHINA		ALL STAR	



# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

49	FENCING UPPER	XIANG CHINA		ALL STAR	
50	FENCING BREECH	XIANG CHINA		ALL STAR	
51	FENCING KIT BAG	XIANG CHINA		ALL STAR	
52	CRICKET KIT BAG	SF TRIUMPH (37"14"16")		SS GLADIATOR (37"14"16")	

**Signature & Seal of Firm/Vendor**



# **MAHARAJA AGRASEN COLLEGE**

University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

**No. MAC/2018-19/ADMN/SPORTS/03**

## **Maharaja Agrasen College Vasundhara Enclave Delhi-110096**

**SECTION – 3**

**(FORMS)**



# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

## CONTACT DETAILS FORM

### GENERAL DETAILS OF BIDDERS

1. NAME OF THE COMPANY -
2. Whether Proprietary Firm/Partnership Firm, Partnership with limited liability/Private Ltd/Ltd. Company/Corp -
3. NAME AND DESIGNATION OF AUTHORISED REPRESENTATIVE -
4. COMMUNICATION ADDRESS -
5. TELEPHONE AND MOBILE NO. -
6. FAX NO. -
7. E-MAIL ID -
8. GST NUMBER -

### PARTICULAR DETAILS OF THE BIDDER'S REPRESENTATIVES

1. NAME OF THE CONTACT PERSON -
2. DESIGNATION -
3. COMMUNICATION ADDRESS -
4. TELEPHONE NO. -
5. MOBILE NO. -
6. E-MAIL ID -



# **MAHARAJA AGRASEN COLLEGE**

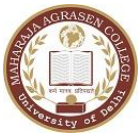
University of Delhi  
VASUNDHARA ENCLAVE, DELHI-110096

**No. MAC/2018-19/ADMN/SPORTS/03**

## **Maharaja Agrasen College Vasundhara Enclave Delhi-110096**

### **SECTION - 4**

**(INSTRUCTIONS TO BIDDER FOR ONLINE BID SUBMISSION)**



# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

## **Instruction to bidders for Online Bid Submission:**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

## **REGISTRATION**

1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal

(URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.

2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

## **SEARCHING FOR TENDER DOCUMENTS**

10.6. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

10.7. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective "My Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.



# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

10.8. The bidder should make a note of the unique Tender 10 assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document I schedule and generally, they can be in PDF | XLS | RAR | DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or ,, "Other Important Documents"" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## SUBMISSION OF BIDS

- 8.1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 8.2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 8.3. Bidder has to select the payment option as "offline" to pay the tender fee/ EMD as applicable and enter details of the instrument.
- 8.4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/ couriered given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DDI any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.





# MAHARAJA AGRASEN COLLEGE

University of Delhi

VASUNDHARA ENCLAVE, DELHI-110096

8.5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

8.6. The server time (which is displayed on the bidders" dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

8.7. All the documents being submitted by the bidders would be encrypted using PK encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to a symmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8.8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8.9. Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

8.10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## **ASSISTANCE TO BIDDERS**

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232. Foreign bidder can get help at +91-7878007972, +91-7878007973.