



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MAHARAJA AGRASEN COLLEGE
Name of the head of the Institution		Dr Sunil Sondhi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01122610563
Mobile no.		9999746288
Registered Email		principal@mac.du.ac.in
Alternate Email		iqac@mac.du.ac.in
Address		Vasundhara Enclave
City/Town		Delhi
State/UT		Delhi
Pincode		110096
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Maneesha
Phone no/Alternate Phone no.	01122610565
Mobile no.	9868248263
Registered Email	maneesha.du@gmail.com
Alternate Email	maneesha@mac.du.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mac.du.ac.in/uploads/AQAR2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mac.du.ac.in/uploads/AC2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.02	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	03-Oct-2015
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conference titled 'Higher Education Institutes:	24-Apr-2019 01	150

Knowledge Organisations. The conference offered a creative platform for all faculty to share their teaching learning experience and contribute to the knowledge building exercise.		
Interactive Workshop for faculty on Teachers as Mentors along with Mentoring and Counselling Committee.	30-Jan-2019 01	60
FDP on MAC eLearning Portal and Content Creation was organised along with Abdul Kalam Centre	05-Feb-2019 10	19
Seminar titled Legal Awareness organized along with Delhi State Legal Authority (DLSA, East Delhi). Judicial Officers gave invited talks about Rights of Accused vis-a-vis Bail and Arrest, Gender Discrimination and Violence, Domestic Violence Act,	30-Mar-2019 01	120
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maharaja Agrasen College	Grant In Aid Salaries	Govt of NCT of Delhi	2018 365	225400000
Maharaja Agrasen College	Grant In Aid Other than Salaries	Govt of NCT of Delhi	2018 365	4000000
Maharaja Agrasen College	Grant In Aid Capital Asset	Govt of NCT of Delhi	2018 365	5000000
Sanjeev Kumar Tiwari	Major Project	ICSSR	2017 540	835000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>Policy Formulation • During the academic session, the vision and mission statements of the college were revised. • Acknowledging and taking responsibility for the environmental impact of operations and behaviors of MAC fraternity on the natural environment , Maharaja Agrasen College, University of Delhi IQAC formulated the Environmental Policy of the college. With an aim to increase awareness of environmental responsibility amongst its fellows, students and staff and to maintain all buildings and grounds in an environmentally conscious manner for the benefit of all present and future college members and visitors, the environmental policy outlined the policies and practices to further improve the environmental performance. The Green Committee was formed based on the recommendations of IQAC. • The Extra Curricular Activities Policy and Sports Policy for Maharaja Agrasen College were discussed and adopted.</p>	
<p>• Various parameters for detailed result analysis were discussed and finalized with an aim to track student progression to identify slow and advanced learners to analyse the result on the basis of social groups and gender. With such detailed analysis of result, appropriate assistance like remedial classes and zero labs were provided to students wherever required. Similarly, extra opportunities were provided to advanced learners to prepare them for higher education and career.</p>	
<p>Platform for Institution Parent Interaction • First Parent Teacher interaction 'Samvaad' was envisaged and organized in October 2018 in order to provide a platform through which the parents interacted and shared their concerns with the faculty members directly. This interaction helped the faculty members to understand the students better and provided valuable feedback to enhance the teaching learning process in the college. • Sports committee and department of physical education organized 'Family Olympics' for MAC students with an objective to bring family members together, create a bonding and also to promote fitness and wellness among the students as well as their parents. There was very good and positive response from the students and their parents. Similarly, based on the same concept, a 'Family Olympics' for faculty members of all colleges of University of Delhi and their family members was also organized successfully.</p>	
<p>• Realizing the importance of emotional wellbeing in students' lives, IQAC engaged psychological counselling professionals to impart awareness and training regarding the same. It was recommended that such counselling sessions should not be a one time exercise but it should be a continuous process for the entire year</p>	

so as to spread awareness on the issues which generate stress, anxiety and sadness which in turn impacts the academic performance and productivity of students. The Mentoring and Counselling committee was set up in the college on the basis of recommendations of IQAC. Total 6 workshops were conducted for students, teachers and non teaching staff in the academic year.

Various mechanisms and procedures were adopted to further improve the quality of Academic Programmes

- Formation of year wise student faculty committees. The committees met twice in the semester, records of minutes maintained, discussion focused on syllabus coverage, internal assessment and any other matter.
- Paper wise result analysis submitted by departments along with follow up remedial measures which were discussed in the IQAC.
- Department calendars for the entire academic year were prepared in the first month along with budgets of activities and purchases.
- Departments worked towards augmenting institute industry interface.
- Departments kept duly signed minutes of all department meetings
- Promoted skill development short term courses, students and faculty research projects.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
ParentTeacher interaction (i) Samvaad (ii) Family Olympics	1. First ParentTeacher interaction 'Samvaad' was organized in October 2018 in order to provide a platform through which the parents can interact and share their concerns with the faculty members directly. This interaction helped the faculty members to understand the students better and provided valuable feedback to enhance the teaching learning process in the college. 2. Sports committee and department of physical education organized 'Family Olympics' for MAC students with an objective to bring family members together, create a bonding and also to promote fitness and wellness among the students as well as their parents. There was very good and positive response from the students and their parents. Similarly, based on the same concept, a 'Family Olympics' for faculty members of all colleges of University of Delhi and their family members was also organized successfully.
Mentoring and Counselling committee	Realizing the importance of emotional wellbeing in students' lives, IQAC engaged psychological counselling professionals to impart awareness and training regarding the same. It was

	<p>recommended that such counselling sessions should not be a onetime exercise but it should be a continuous process for the entire year so as to spread awareness on the issues which generate stress, anxiety and sadness which in turn impacts the academic performance and productivity of students. The Mentoring and Counselling committee was set up in the college on the basis of recommendations of IQAC. Total six workshops were conducted for students, teachers and non teaching staff in the academic year.</p>
Environmental Policy	<p>Acknowledging and taking responsibility for the environmental impact of operations and behaviors of MAC fraternity on the natural environment, IQAC formulated the Environmental Policy of the college (Annexure I). With an aim to increase awareness of Maharaja Agrasen College, University of Delhi Page 8 environmental responsibility amongst its fellows, students and staff and to maintain all buildings and grounds in an environmentally conscious manner for the benefit of all present and future college members and visitors, the environmental policy outlines the policies and practices to further improve the environmental performance. The Green Committee was formed based on the recommendations of IQAC.</p>
Formulation of coursewise Student-Faculty Committee	<p>Formation of course-wise student faculty committees. The committees to meet twice in a semester, records of minutes to be maintained, discussion to focus on syllabus coverage, internal assessment and any other matter.</p>
Advance Planning of Academic Calendar	<p>Departments prepared their academic calendar in consultation with faculty of their departments. Activities were planned in order to minimize disturbance of teaching schedules.</p>
Advance approval of department budget for activities	<p>All departments submitted not just their calendar of activities in advance but also the budget for the same in order to minimize time spent on approvals.</p>
Regular Result analysis	<p>Departments submitted paperwise results analysis and submitted remedial measures followed. Various parameters for detailed result analysis were discussed and finalized with an aim to track student progression to identify</p>

	slow and advanced learners to analyse the result on the basis of social groups and gender. With such detailed analysis of result, appropriate assistance like remedial classes and zero labs shall be provided to students with decline in result. Similarly, extra opportunities shall be provided to advanced learners to prepare them for higher education and career.
Encourage participation of Faculty in Faculty Development programmes	23 faculty members participated Faculty Development programmes
Skill Enhancement of Non Teaching Staff	22 Non - Teaching Staff participated in Skill Enhancement programmes
Organisation of conference and seminars relevant to students	The following were organised during the academic session 2018-19 keeping the needs of students in mind: National Conference : 02 Seminars : 07 Workshops : 13 Invited Lecture/Talk : 57
Elicit regular student feedback	Student Feedback is periodically taken by the college administration
Encourage student driven research	Student Driven Research is our USP and the college focuses proactively in encouraging the same. Abdul Kalam Centre, a single point research oriented hub is available for students and faculty with necessary facilities. Seven Star Innovation Research Projects funded by University of Delhi are being run in the centre in which 18 faculty members and around 70 students are involved. These research projects were initiated in the year 2016 and are of 3 year duration.
Add on Courses	Advance Diploma in Television Programme and News Production under UGC Skill Enhancement Community College Scheme
Skill Enhancement /Short Term Course	Five Short-term Courses for students were launched by the Centre for the first time. The main objective to start short-term courses in the college was to augment the undergraduate course curriculum, to empower student to meet challenges after graduating from college and to enhance the soft skills of the students.
View File	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date
------------------------	--------------

IQAC	22-Apr-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institute has an information management system to manage the information related to students and faculty. Currently the modules being used are: 1. Attendance module, 2. Internal assessment module, and 3. Time table module. With the use of this information management system, faculty submits the month wise attendance which is further uploaded on the website for students. In case of any discrepancy or for students with short attendance, timely information is sent to the students so that they can maintain the minimum eligibility of attendance (as per University of Delhi norms) to appear in examinations. Similarly, the semester wise time table of all courses is uploaded on the website before the beginning of each semester for the students. The software enables to check the clashes in time table so that they are removed well in advance. The internal assessment is submitted to the college using this management software which is uploaded on website after scaling the marks according to the weightage as per respective syllabus. In the finance section, a Payroll System is being used to manage the salary, advances, purchases related issues.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Steps are taken to ensure optimal teaching time by beginning classes on Day 1 of the semester. Timetables and teaching plans are prepared and informed to the students well in advance. Students are informed about not just teaching

schedules but about internal exam dates as well learning outcomes of the course in the Orientation session at the beginning of the session. Mid term assessment of syllabus covered is done through student faculty meetings twice during the semester. Minutes of all department and student faculty meetings are recorded and minutes maintained properly. Remedial classes are taken wherever required. Multiple opportunities are given for internal assessment so that students have chances to improve their marks. Classroom teaching is augmented through the e-learning portal which covers all topics in every course. These are designed to help the students revise at their own pace. They can take tests and submit assignments in the virtual space even during holidays. Smart classrooms have been set up in order to use multimedia aids to augment pedagogy. Periodic feedback also helps in curriculum delivery and learning. Likewise, curriculum delivery is enhanced through learning beyond the classrooms via increased institute - industry interface and field visits and educational excursions. Student driven projects, group discussions and regular assignments help students keep pace with pedagogy.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Introduction to Data Science for Business using R Programming		17/09/2018	20	The course effectively covers basic data analytics, statistical predictive modeling and machine learning through practical examples projects	The course effectively covers basic data analytics, statistical predictive modeling and machine learning through practical examples projects
Data Analysis for Business Decision Making		17/09/2018	10	The course would enable a student to organise, visualise, evaluate and interpret data using spreadsheet. Student would be able to solve complex problems can arrive at meaningful conclusions with given information	The course would enable a student to organise, visualise, evaluate and interpret data using spreadsheet. Student would be able to solve complex problems can arrive at meaningful conclusions with given information
Sugam Sangeet		03/10/2018	24	The course shall cover	The course shall cover

Mobile App
Designing:
Level 1

03/10/2018

10

<p>basic principles of music, biographies and applied theory. The emphasis shall be on practical</p> <p>The course will introduce basic concepts fundamentals of Mobile Apps. At the end of the course, students shall be able to design their own Mobile Apps. Students from all streams (Arts, Commerce, Science) can apply</p>	<p>basic principles of music, biographies and applied theory. The emphasis shall be on practical</p> <p>The course will introduce basic concepts fundamentals of Mobile Apps. At the end of the course, students shall be able to design their own Mobile Apps. Students from all streams (Arts, Commerce, Science) can apply</p>
---	---

English Skills For Professional Success:
Level 1

04/02/2019

15

<p>To introduce basic level ESL (English as Second Language) Learners to English Language Skills (Oral/Aural) for Professional Success. The focus would be to develop Speaking and Listening Skills for increased communication efficiency</p>	<p>To introduce basic level ESL (English as Second Language) Learners to English Language Skills (Oral/Aural) for Professional Success. The focus would be to develop Speaking and Listening Skills for increased communication efficiency</p>
--	--

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	106	80

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Skills For Professional Success: Level 1	04/02/2019	14
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Business Economics	6
BA	English	3
BA	Hindi	1
BA (Journalism)	Journalism	37
BCom	Commerce	10
BA	Political Science	4
BA	Programme	3
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Regular feedback from the students after every special lecture/ seminar/ conference is taken and documented. The analysis of this feedback is tabled and

discussed in department meetings. This helps in factoring students needs and aspirations and the same is factored in the planning of lectures/ seminars and conferences. Factoring in students needs, an emotional and counseling cell was set up and professional help was sought to mentor and guide students in self analysis and stress and anger management. Six such workshops were organised which were very well received by the students. Feedback after each workshop was taken and shared with the counselling experts who modulated their workshops accordingly. Feedback from girls lead to self defence workshops and legal awareness workshop was also organised after feedback from students. Parents feedback was also documented and analysed after faculty parents meetings. This feedback was shared with department faculty and necessary steps to augment mentoring and teaching was taken accordingly. Regular feedback from hostellers is taken in various meetings and the same is factored in running of the hostel, planning of events and other student related activities. Short term and skill enhancement courses were planned and introduced only after taking feedback of students needs and interests. Student alumni meetings are organised regularly every semester in order to help students explore career avenues and steps to be taken towards their career goals. This is organised after feedback from students as to which career options need to be discussed every semester. Wide and varied opportunities are hereby covered.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Business Economics	46	265	39
BA	English	46	1522	46
BA	Hindi	46	520	48
BA	Journalism	46	1166	48
BA	Political Science	46	1239	57
BA	Programme	154	2149	158
BCom	Commerce	154	1934	148
BSc	Electronics	46	739	44
BSc	Mathematical Science	54	623	53
BSc	Physical Science	54	956	54

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1964	0	125	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
122	100	248	25	25	223

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All faculty are mentors and are available for students whenever needed. There is a special Emotional Counselling and Mentoring Committee which organises regular workshops with professional experts to take care of students academic and emotional needs. These workshops are not just for students but are also for faculty, for constant enhancement of faculty as mentors. A brief report follows: An IQAC initiative, the Mentoring Counselling Committee in collaboration with Zyego: Student Counselling Services organized several workshops in the academic session 201819 to help students deal with myriad issues such as stress management, low self-esteem, anger management and career choices. Workshops for students of various courses were organized on 30 October and 15 November 2018. Workshops were also organized for faculty to augment mentor sensitization on 30 January 2019 and to augment soft skills in the administrative staff on 4 February 2019. There was a special session for hostelers on adjustment issues, lack of motivation and confusion regarding career choices on 6 February 2019. A workshop titled, 'What am I worth? Am I good enough?' was organized for students of BA Programme on 20 February 2019. These workshops were much appreciated by students, Faculty and Administrative staff. Not only has the feedback been very positive but students have expressed their need for many more such workshops.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1964	122	16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
118	63	55	0	51

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	508	2 sem	20/05/2019	03/07/2019
BA	508	4 sem	22/05/2019	02/07/2019

BA	508	6 sem	21/05/2019	28/06/2019
BA	511	2 sem	20/05/2019	03/07/2019
BA	511	4 sem	22/05/2019	02/07/2019
BA	511	6 sem	21/05/2019	28/06/2019
BA	516	2 sem	20/05/2019	03/07/2019
BA	516	4 sem	20/05/2019	02/07/2019
BA	516	6 sem	21/05/2019	28/06/2019
BA	520	2 sem	20/05/2019	03/07/2019
BA	520	4 sem	22/05/2019	02/07/2019
BA	520	6 sem	21/05/2019	28/06/2019
BA	527	2 sem	20/05/2019	03/07/2019
BA	527	4 sem	22/05/2019	02/07/2019
BA	527	6 sem	21/05/2019	28/06/2019
BA	501	2 sem	24/05/2019	03/07/2019
BA	501	4 sem	22/05/2019	02/07/2019
BA	501	6 sem	16/05/2019	29/06/2019
BCom	504	2 sem	20/05/2019	03/07/2019
BCom	504	4 sem	23/05/2019	02/07/2019
BCom	504	6 sem	17/05/2019	28/06/2019
BSc	558	2 sem	24/05/2019	03/07/2019
BSc	558	4 sem	23/05/2019	02/07/2019
BSc	558	6 sem	21/05/2019	28/06/2019
BSc	587	2 sem	23/05/2019	03/07/2019
BSc	587	4 sem	25/05/2019	02/07/2019
BSc	587	6 sem	24/05/2019	28/06/2019
BSc	582	2 sem	27/05/2019	03/07/2019
BSc	582	4 sem	28/05/2019	02/07/2019
BSc	582	6 sem	24/05/2019	28/06/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Maharaja Agrasen College is a constituent college of the University of Delhi. The endsemester exams are conducted by the University but held in the college. The examination committee has reinforced norms for the conduct of the examinations and made all faculty aware of these norms before the commencement of the exams. Preference of faculty regarding dates of invigilation duties is taken and factored in while preparing the duty chart. Duty chart of invigilation duty is prepared and circulated much in advance to ensure presence of faculty during exams. Flying squads comprising of faculty ensured that use of unfair means was checked. Departments have also taken steps to streamline internal exams. Continuous and Comprehensive Evaluations were undertaken through class tests, assignment problems, Case Studies and Projects Multiple assignments were given to students, topics were given in advance to enable them to prepare. The best of 2/3 assignments were submitted for their internal assessment data. Those students who did not perform well in the assignment were

counseled individually and when required, weaker students were given more chances to improve their scores. This led to an improved outcome as there was no/lesser performance anxiety. UGC SC/ST Cell has been conducting meetings with students and faculty to look at the remedial measures for helping students. Extra classes by teachers and group classes on general but very important topics like taxation, etc Students involved in cocurricular and sports activities who missed the first test could appear in the second/ third round. Mentoring Counselling Committee in collaboration with Zyego Student Counselling Services organized workshop to help students deal with examination stress related issues.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar prepared by the University of Delhi indicating the start of academic session, mid semester breaks, last day of teaching and end semester examination was strictly adhered to by the college. Departments prepared their academic calendar in consultation with faculty of their departments. Activities were planned in order to minimize disturbance of teaching schedules. All departments submitted not just their calendar of activities in advance but also the budget for the same in order to minimize time spent on approvals.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://du.ac.in/du/index.php?page=revised-syllabi-2>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
508	BA	Business Economics	40	35	87.5
511	BA	English	35	33	94.3
516	BA	Hindi	40	37	92.5
520	BA	Journalism	45	40	88.9
527	BA	Political Science	57	54	94.7
501	BA	Programme	126	112	88.9
504	BCom	Commerce	150	131	87.3
558	BSc	Electronics	37	35	94.6
587	BSc	Mathematical Science	32	28	87.5
582	BSc	Physical Science	40	35	87.5

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	ICSSR	16.7	8.35
Major Projects	1095	University of Delhi	120	0
Minor Projects	1095	ICSSR	0	0.64

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Machine Learning	Training and Placement Cell with BRICS Chambers of Commerce and Industry	06/03/2019
Workshop on Digital Marketing, Growth Hacking and Big Data	Training and Placement Cell with Mr. Nitin Karkara – Former Digital Marketing Lead of South West Asia, CocoCola India Pvt Ltd	06/03/2019
Workshop on Logistics Supply Chain Management	Training and Placement Cell with Confederation of Indian Industries (CII)	11/01/2019
Workshop on Election Survey Analysis	Training and Placement Cell with Mr. Yashwant Deshmukh – Founder Managing Director of C Voter – South Asia's Biggest Survey Analysis Company	05/03/2019
Workshop on CV and Resume Building	Training and Placement Cell with NASSCOM	05/10/2018
Seminar on 'Cryptocurrency and Blockchain	Department of Business Economics	28/02/2019
Industrial Colloquium	Department of Business Economics	05/03/2018
Seminar on Entrepreneurship	Training and Placement Cell	28/01/2019
Workshop on Artificial Intelligence	Department of Commerce	15/02/2019
Workshop on Utilization	Department of Commerce	20/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	5	2.29
International	Electronics	4	2.39
National	English	3	0
International	English	7	0
International	Mathematics	1	0
National	Political Science	3	0
International	Political Science	2	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2
Commerce	3
English	5
Hindi	6
Physical Education	5
Political Science	4
Electronics	19
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Empirical model for nonuniformly doped symmetric doublegate junctionless transistor	Vandana Kumari	IEEE Transactions on Electron Devices	2018	7	Department of Electronics, Maharaja Agrasen College, University of Delhi	6
Study of Gaussian Doped Double Gate Junctionless (GDDGJL) Transistor Including Source Drain Depletion Length: Model for Subthreshold Behaviour	Vandana Kumari	Superlattices and Microstructures	2018	4	Department of Electronics, Maharaja Agrasen College, University of Delhi	3
Reconnoiter the leavening of skindeep insulated extension on analog performance of RingFET (SDIERingFET)	Vandana Kumari	AEU International Journal of Electronics and Communications	2018	1	Department of Electronics, Maharaja Agrasen College, University of Delhi	1
Temperature based analysis of 3step field plate AlGaN/GaN HEMT using numerical simulation	Vandana Kumari	Advances in Natural Sciences: Nanoscience and Nanotechnology	2019	0	Maharaja Agrasen College, University of Delhi	0

Reconnoiter the leavening of skindeep insulated extension on analog performance of RingFET (SDIERingFET)	Sachin Kumar	AEU International Journal of Electronics and Communications	2018	1	Department of Electronic Science, University of Delhi South Campus, New Delhi	1
Analysis of electrical and dynamic mechanical response of conductive elastomeric composites subjected to cyclic deformations and temperature	Ranvijai Ram	Polymer Composites	2018	3	Rubber Technology Centre, Indian Institute of Technology Kharagpur, Kharagpur	2
Physical properties of polyvinylidene fluoride/multiwalled carbon nanotube nanocomposites with special reference to electromagnetic interference shielding effectiveness	Ranvijai Ram	Advances in Polymer Technology	2018	2	Department of Chemistry, Maharaja Agrasen College, University of Delhi	1
Electromagnetic Interference Shielding Effectiveness and Skin depth of Polyvin	Ranvijai Ram	Polymer International	2019	0	Department of Chemistry, Maharaja Agrasen College, University of Delhi	0

ylidene fluoride - Particulate Nano Carbon fillers composites: Prediction of Electrical conductivity and Percolation threshold						
Locally Starplus Compactness in Topological Spaces	A. R. Prasannan	Fuzzy Information and Engineering	2018	0	Department of Mathematics, Maharaja Agrasen College, University of Delhi	0
Zcontinuity using closed sets	A. R. Prasannan	Advances in Theoretical and Applied Mathematics	2019	0	Maharaja Agrasen College, University of Delhi	0
More English than English: History, Memory and the Aggregate of the Remains of the Day	Anupama Jaidev	Literary Voice	2018	0	Maharaja Agrasen College, University of Delhi	0
Revisiting the Emergency: Vishwajyoti Ghosh's Delhi Calm	Anupama Jaidev	Literary Voice	2019	0	Maharaja Agrasen College, University of Delhi	0
The Camera and I(Eye): Mediated Imaging of the Self in Connected Hum Tum	Mona Sinha	Creative Forum: Journal of Literary and Critical Writings	2018	0	Maharaja Agrasen College, University of Delhi	0
Federalism in Asia and Africa	Niraj Kumar	Indian Journal of Public Adm	2018	0	Maharaja Agrasen College,	0

Beyond India		inistratio n			University of Delhi	
Telecom Regulatory Authorities in India (TRAI)	Niraj Kumar	Indian Journal of Public Administration	2018	0	Maharaja Agrasen College, University of Delhi	0
Ekatm Manavvad : Samaj Kalyan ka Samagr Darshan	Ritu Kohli	Sulabh India magazine	2018	0	Maharaja Agrasen College, University of Delhi	0
Delhi in Ahmed Ali's Twilight in Delhi	Sangeeta Mittal	ACME International Journal of Multidisciplinary Research	2018	0	Maharaja Agrasen College, University of Delhi	0
Delhi's Journey Part 1	Sangeeta Mittal	JETIR International Journal of Emerging Technologies and Innovative Research	2018	0	Maharaja Agrasen College, University of Delhi	0
Delhi's Journey Part 2	Sangeeta Mittal	JETIR International Journal of Emerging Technologies and Innovative Research	2018	0	Maharaja Agrasen College, University of Delhi	0
Delhi's Journey Part 3	Sangeeta Mittal	JETIR International Journal of Emerging Technologies and Innovative Research	2018	0	Maharaja Agrasen College, University of Delhi	0
Delhi's Journey Part 4	Sangeeta Mittal	JETIR International Journal of Emerging Technologies and Innovative Research	2018	0	Maharaja Agrasen College, University of Delhi	0
Postmodern Delhi: A View Through	Sangeeta Mittal	IMPACT: International Journal of	2018	0	Maharaja Agrasen College, University	0

some Novels		Research in Humanities, Arts and Literature			of Delhi	
The Dilli Way of Life: Four Novels	Sangeeta Mittal	Research Guru	2018	0	Maharaja Agrasen College, University of Delhi	0
Indian Diaspora in Africa	Sushmita Rajwar	Diplomacy and Beyond	2018	0	Maharaja Agrasen College, University of Delhi	0
AfricanAsian Encounters: New Cooperations and New Dependences	Sushmita Rajwar	Insight on Africa	2019	0	Maharaja Agrasen College, University of Delhi	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Temperature based analysis of 3step field plate AlGaN/GaN HEMT using numerical simulation	Vandana Kumari	Advances in Natural Sciences: Nanoscience and Nanotechnology	2019	27	0	Maharaja Agrasen College, University of Delhi
Reconnoiter the leavening of skindeep insulated extension on analog performance of RingFET (SDIERingFET)	Sachin Kumar	AEU International Journal of Electronics and Communications	2018	48	1	Department of Electronic Science, University of Delhi South Campus
Analysis of electrical	Ranvijai Ram	Polymer Composites	2018	73	2	Rubber Technology Centre,

and dynamic mechanical response of conductive elastomeric composites subjected to cyclic deformations and temperature							Indian Institute of Technology Kharagpur, Kharagpur
Physical properties of polyvinylidene fluoride/multiwalled carbon nanotube nanocomposites with special reference to electromagnetic interference shielding effectiveness	Ranvijai Ram	Advances in Polymer Technology	2018	39	1	Department of Chemistry, Maharaja Agrasen College, University of Delhi	
Electromagnetic Interference Shielding Effectiveness and Skin depth of Polyvinylidene fluoride - Particulate Nano Carbon fillers composites: Prediction of Electrical conductivity and Percolation threshold	Ranvijai Ram	Polymer International	2019	95	0	Department of Chemistry, Maharaja Agrasen College, University of Delhi	
Empirical model for	Vandana Kumari	IEEE Transactions on	2018	165	6	Department of Electro	

nonuniformly doped symmetric doublegate junctionless transistor		Electron Devices				Electronics, Maharaja Agrasen College, University of Delhi
Study of Gaussian Doped Double Gate Junctionless (GDDGJL) Transistor Including Source Drain Depletion Length: Model for Subthreshold Behaviour	Vandana Kumari	Superlattices and Microstructures	2018	66	3	Department of Electronics, Maharaja Agrasen College, University of Delhi
Reconnoiter the leavening of skindeep insulated extension on analog performance of RingFET (SDIERingFET)	Vandana Kumari	AEU International Journal of Electronics and Communications	2018	48	1	Department of Electronics, Maharaja Agrasen College, University of Delhi

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	23	48	0
Presented papers	23	30	0	0
Resource persons	8	23	11	0

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
-------------------------	--	---	---

		activities	activities
Swachhhta Program	NSS	20	150
AKSHAR project	NSS	8	50
Project ABHI (Agrasen Baroji Help Initiative)	NSS	20	150
Run for Unity	NSS	30	350
Pedal Power	NSS	8	100
Project Avian	NSS	15	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhhta Abhiyan	NSS	1. Swachhhta Program	1	5
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
--------------	--------------------	--------------------	---

No Data Entered/Not Applicable !!!

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
430.8	182.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Alice for Window resource management software	Partially	2011	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	39123	3592298	1313	868010	40436	4460308
Reference Books	1343	2511857	49	210733	1392	2722590
Journals	54	136392	27	74308	81	210700
e-Journals	52000	0	0	0	52000	0
CD & Video	269	0	0	0	269	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Arun Julka	Subject Modules for Commerce	Moodle	01/02/2019
Dr Soma Garg	Subject Modules for Commerce	Moodle	01/02/2019
Dr Prem Kumari Srivastava	Subject Modules for English	Moodle	01/02/2019
Dr Gitanjali Chawla	Subject Modules for English	Moodle	01/02/2019
Dr Anupama Jaidev	Subject Modules for	Moodle	01/02/2019

	English		
Dr Sultan Singh	Subject Modules for Business Economics	Moodle	01/02/2019
Dr Anshul Taneja	Subject Modules for Business Economics	Moodle	01/02/2019
Dr Maneesha	Subject Modules for Electronics	Moodle	01/02/2019
Dr Praveen Kant Pandey	Subject Modules for Electronics	Moodle	01/02/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	292	118	261	3	105	19	28	1	6
Added	0	0	0	0	0	0	0	0	0
Total	292	118	261	3	105	19	28	1	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Lab	http://34.93.145.185/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
85.1	48.6	144.7	142.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Systems are firmly in place for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc Students, faculty, departments desirous of conducting events/ workshops/ special lectures / seminars and conferences etc in common spaces such as auditorium, audi lobby, conference room and committee rooms have to fill a proforma and submit in the administration office. The form is then forwarded to the caretakers office who ensures that the room/s is opened and cleaned and the AV facilities are fully functional prior to the event.

Infrastructure Committee: There is a dedicated Staff Council mandated Infrastructure Committee comprising of faculty from all three streams. The committee reaches out to Teachers in Charge prior to the commencement of the

semester and seeks a list of fresh requirements with respect to infrastructure be it rooms or equipment or software. Teachers in charge also provide a list of equipment that needs servicing or repair. A combined list prepared by the Infrastructure committee in order of priority is then detailed and forwarded by the Principal to relevant administrative staff for necessary action. Laboratory and ICT Committee: There are dedicated Staff Council mandated Laboratory Committee and ICT Committee comprising of faculty from the relevant streams/ courses. Prior to the semester, list of equipment needing maintenance is forwarded to the Principal for necessary approval and sanction. Requisition for new material be it equipment, consumables or software is routed through the Laboratory and ICT committee followed by setting up of purchase committees which follow GFR rules strictly in conjunction with the accounts department and bursar.

http://mac.du.ac.in/lmp_links.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	136	576000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Skills for Professional Success: Level 1	04/02/2019	15	Maharaja Agsasen College
Counselling and Mentoring Initiatives for Students	31/08/2018	1300	Counselling and Mentoring Committee with Zyego
Workshop on Safe Internet Day	05/02/2019	50	Star Innovation Project - 'Cyber Security Help System
Technical Writing and Communication Skills	22/02/2019	60	Dr Kinushaki Srivastava, Inderprastha Engineering College, Ghaziabad
National Seminar on 'The Relevance of contemporary terminologies in Journalism	06/10/2018	100	Commission for Scientific and Technical Terminology (CSTT), Ministry of Human

			Resource Development, Government of India
Seminar on Indian Rural Dialogue	14/09/2018	80	Transforming Rural India Foundation (TRIF)
Workshop on Fact Checking and Online Verification	18/09/2018	60	Google News Initiative and the Department of Journalism
Workshop on Leadership assertiveness	01/10/2018	80	Department of Business Economics and Mr. Devender Singh Dhopola an expert consultant from Ministry of Housing Urban Affairs
Workshop on Exploring the Essence	01/09/2018	60	Department of Commerce and Brahmakumaris
English Language Proficiency Workshop	24/10/2018	100	Department of English
Talk, on Writing for Film and TV: The Journey of a Script Writer	24/08/2018	100	Department of English and Prof Sabrina Dhawan, TISCH School of the Arts, New York University
Seminar for UPSC Aspirants	01/03/2019	100	Dikshant Education Centre and Training and Placement Cell
Seminar on Entrepreneurship	25/01/2019	100	Centre for Entrepreneurship and Career Oriented Program, University of Delhi.
Workshop on CV and Resume Building	09/10/2018	100	Training and Placement Cell with Ms. Amiliyaa Syed, NASSCOM
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Seminar for	100	500	0	20

UPSC
Aspirants

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	88

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
12	200	14	36	250	40
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	97	BA/BCom/BSc	as per attached file	as per attached file	as per attached file
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	24
GATE	7
GMAT	3
GRE	2
TOFEL	6
Any Other	35
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Folk Dance Competition	Intra college	87
Maharaja Chef	Intra college	78
Short Film Making	Intra college	53
Inter College inter school Football Tournament	Inter College and Inter School	150

Family Olympics	Inter College	100
Carom competition for faculty members in mixed doubles category	Intra College	20
Sports Meet for Women Shakti Spardha	Intra college	350
Annual Cultural Festival Yuvaan 2019	Intra college	300
First Edition of Maharaja Agrasen Memorial Debate	Intra college	25
Swami Vivekananda Memorial Elocution Contest	Intra college	20
Third Edition of Maharaja Agrasen College Model United Nations Debate	Inter College	100
Aakhyaan: The Multilevel Debate	Intra college	30
Hiraeth: The Slam Poetry Competition	Intra college	25
Fandom Quiz	Intra college	50
Inquizitive Meets Jaipuria Quiz	Intra college	50
BIZFIZ, an online business quiz	Intra college	40
Maharaja Quiz	Intra college	60
Atelier An Inter College English Theatre Festival	Inter college	80
Coliseum A mime extravaganza	Inter college	20
North East festival cum dance competition	Inter college	80
Two day workshop on Fundamentals of Screen Writing and Direction	Intra college	40
Swarshala Workshops for the less privileged children)	Intra college	40
Harmony group singing competition	Inter college	40
GSharp western solo singing competition	Inter college	20
Swaragi Indian light solo singing competition	Inter college	15
Beat the Beat solo instrumental competition	Inter college	20
Annual Art and Craft Exhibition	Intra college	25

Workshop was on Kangra Miniature Art	Intra college	30
Silver Jubilee Logo Making Competition	Intra college	23
Paridhaan Ethnic Costume Display Competition	Intra college	70
Wonders out of Waste Best Out of Waste Competition	Intra college	112
Skit competition	Intra college	52
Choir Competition	Intra college	99
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

MAC has a Student Advisory Committee which ably supervised and guided the students' activities organised by the Students Union in the academic session 201819. The student Advisory Committee with support from Administrative Staff and Teaching Faculty has successfully conducted the free and fair Students Union election on 11th September, 2018 in accordance with the Lyngdoh Committee recommendations. The oath taking ceremony of newly elected Students Union of Maharaja Agrasen College was successfully conducted, Member of Parliament Sri Maheish Girri was the chief guest of in this event. The oath taking function was followed by the fresher's party organised by students union in support with the student Advisory Committee on 6thOctober, 2018. More than 700 fresher's and 1000 other students enjoyed the music and sound in the college ground. The Student Advisory Committee and Students Union jointly organised a Josh Talk' for students. A talk on "#AbSamjhautaNahin" was organised on 11January, 2019. The student Advisory Committee the Students Union associated with Vidyottma Girls Hostel and Women Development cell organised the first ever women sports meet ShaktiSpardha on 2627 February 2019. 350 women students and 100 women staff of the college participated in this. The Student Advisory Committee had also organised Career Counseling for students. A talk by Dr. S. S. Pandey on "How to prepare for Civil Service Examination" was organised on 1st March, 2019. The student Advisory Committee and Students Union jointly organized the Star Night event on 9 March, 2019. More than 2000 students witnessed the star performance of Celebrity Jass Manak (Renowned Punjabi Singer). Students are optimally, judicially and adequately represented in all committees which are closely linked with student driven activities. To begin with, there is student representation in IQAC , Grievance Committee, Internal Complaints Committee, department student faculty committees and department society students committees. Students were also a significant component of the recently formed Silver Jubilee Committee which organised a series of competitions and events to mark the silver jubilee year of the college. Students are selected either through nominations via the department faculty or through a democratic process

of selection.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

23000

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Alumni Meet was held on April 14, 2018 in the College premises in the evening. It was attended by over 150 alumni many of whom were accompanied by their spouses and children. The highlights of the Meet was a cultural programme organized by the students of the College for their seniors. The meet also marked the release of a book titled Gandagi Ke Maharathi written by Mr. Manish Sharma, an alumnus from the first batch of the College from B A Programme. The occasion was also graced by over 60 members of the faculty and administrative staff of the College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All aspects of the college function through a decentralized and participative management process through Staff Council Committees. These committees are formed annually at the commencement of the new academic session. A list of such committees is given below. Their composition and function are clearly defined. A review of these committees along with their report is discussed at the end of the academic session and new committees are formed or there is a revision of old committees. Following are the Staff Council Committees which look after the functioning of different aspects of the college: Academic Planning Committee, Alumni Committee, Annual Activity Committee, Attendance Committee, Admission Committee, B.A. Programme Committee, B.Sc. Applied Physical Science Committee, Canteen Committee, ExtraCurricular Activity Committee, Discipline Committee, Examination Committee, Hostel Committee, Infrastructure Committee, Journalism Coordination Committee, Laboratory Committee, Magazine and Prospectus, Sports Committee, Student Aid Fund Committee, Student Advisory Committee, Time Table Committee and Workload Committee. IQAC is the nodal committee which looks into imparting quality education. Teachers in Charge along with key administrative officials are a part of the IQAC. Teachers in charge discuss academic, infrastructure and student related issues in their department meetings, prior to which they factor in students feedback obtained through student faculty meetings. Teachers in charge then discuss the IQAC points discussed in department meetings. This ensures total participation at every level and remedial action and measures are adopted.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Though Maharaja Agrasen College is a constituent college of the University of Delhi and follows the syllabi prescribed by the University yet it participates in curriculum development in the following ways.</p> <ul style="list-style-type: none"> • Faculty are part of the committee of courses in the University on rotation basis. • Faculty are engaged with the University in revision of syllabus through University Department General Body Meetings. • Faculty give the University Departments feedback on the curriculum as and when asked. • Faculty are engaged with UGC Pathshala and Institute of Lifelong Learning in preparing e modules for the syllabus framed by the University. • UGC has initiated the Learning Outcome Based Curriculum Framework at undergraduate and Post Graduate level to specify what graduates completing a specific program of study are expected to know and be able to do at the end of their study. In this regard, University of Delhi had initiated revision of the Undergraduate Curriculum in the light of UGC’s Learning OutcomeBased Curriculum Framework (UGCLOCF). <p>Majority of faculty teaching in the college has been associated with the revision of syllabus as a working group member for their respective papers in subject specific committees.</p>
Teaching and Learning	<ul style="list-style-type: none"> • Departments organise special talks, workshops, seminars and conferences regularly. This helps not just them but also exposes students to the best minds in the field. • Faculty are encouraged to participate in faculty development programmes, seminars and conferences to keep themselves abreast with current research in their respective fields. • Faculty encouraged to participate in Faculty Development programmes. • Student driven research led by faculty encouraged through Star Innovation Projects. • Shortterm Courses for students were launched by the Centre for the first time on the demand of students. The main objective to start shortterm courses in the college was to augment the undergraduate course curriculum, to empower student to meet challenges after graduating from college and to enhance the soft skills

of the students. • Various departments and Training Placement Cell have been working towards augmenting institute industry interface by organizing various seminars, workshops, invited talks, institute industry interactions, etc.

Examination and Evaluation

• Maharaja Agrasen College is a constituent college of the University of Delhi. The End semester exams are conducted by the University but held in the college. • The examination committee has reinforced norms for the conduct of the examinations and made all faculty aware of these norms before the commencement of the exams. • Preference of faculty regarding dates of invigilation duties is taken and factored in while preparing the duty chart. • Duty chart of invigilation duty is prepared and circulated much in advance to ensure presence of faculty during exams. • Flying squads comprising of faculty ensured that use of unfair means was checked. • Departments have also taken steps to streamline internal exams. • Continuous and Comprehensive Evaluations were undertaken through class tests, assignment problems, Case Studies and Projects • Multiple assignments were given to students, topics were given in advance to enable them to prepare. The best of 2/3 assignments were submitted for their IA data. • Faculty ensured that 75 of the syllabus was covered prior to the Internal exam. • Those students who did not perform well in the assignment were counselled individually and when required, weaker students were given more chances to improve their scores. • This led to an improved outcome as there was no/lesser performance anxiety. • Students involved in cocurricular and sports activities who missed the first test could appear in the second/ third round. • Mentoring Counselling Committee in collaboration with Zyego: Student Counselling Services organized workshop to help students deal with examination stress related issues.

Research and Development

• Abdul Kalam Centre: The Abdul Kalam Centre provides support facilities to its students as well as faculty members for carrying out their research activities. The college in the past two

academic years has successfully completed twelve innovation projects (201215) wherein our student researchers have shown tremendous creativity and have come up with some pilot products that have direct applications in practical life and can be converted into a marketable product.

- Star Innovation Projects: At present seven star innovation research projects funded by University of Delhi are being run in the center in which 17 faculty members and around 80 students are involved. (Annexure XI)
- Workshops, Seminars Conferences: Every year, all departments of the College proactively organise seminars and conferences in order to expose students to evolving areas of research and engage them with experts in the field. Furthermore, special sessions on paper presentations by students encourages research. (Annexure XIII)
- Special Lectures: Likewise, Special Lectures and talks by renowned academicians, researchers and experts broadens their horizons and strengthens their understanding of the subject. (Annexure XVII)

Library, ICT and Physical Infrastructure / Instrumentation

- Library, ICT and Physical Infrastructure is upgraded periodically based on the recommendations of the Library Committee, ICT Committee and Infrastructure Committee respectively. These are committees constituted by the Staff Council and meet periodically to assess needs and plan requirements accordingly.

Human Resource Management

- Regular upgradation of NonTeaching Faculty via participation in Workshops.
- Participation of Faculty in Conferences, Seminars and Workshops
- Skill enhancement of students through Short Term Courses
- The College follows rules laid down by the University of Delhi and UGC.
- Efforts are underway proactively to fill up vacant posts. An advertisement to fill up a total of 33 permanent posts in 11 departments was given on June 7, 2017.
- Reservation for OBC, SC, ST and PWD is strictly adhered to.

Industry Interaction / Collaboration

- Training and Placement Cell: The Training and Placement Cell of college worked towards reducing the gap between a student's skills and the industry needs by producing competent resources equipped with personality development

and campus recruitment training along with a perfect blend of professional etiquettes. The Training and Placement Cell organized various training sessions, seminars and workshops catering to various courses of the college. The cell organized career guidance intervention workshops and industry visits in collaboration with Barclays - A British Multinational Investment Bank Financial Services Company. • Constant efforts were made to improve interaction and collaboration with relevant industries. The Cell organized the following highly interactive and intensive workshops with various prominent organizations and experts in order to cater to the interests of maximum number of students possible. Organization Skill Enhancement Workshop BRICS Chambers of Commerce and Industry Workshop on Machine Learning Confederation of Indian Industries (CII) Workshop on Logistics Supply Chain Management Mr. Yashwant Deshmukh - Founder Managing Director of CVoter - South Asia's Biggest Survey Analysis Company Mr. Nitin Karkara - Former Digital Marketing Lead of Workshop on Digital Marketing, Growth Hacking and Big Data South West Asia, CocaCola India Pvt Ltd

- The students of the college were offered Internships from various companies which included Dr. Ambedkar International Center (Ministry of Social Justice and Empowerment), Swachh Bharat Summer internships, CII, Loofre K5 Brand Solutions and many more. • A pooled campus placement was organized along with Hansraj College and Ramjas College, University of Delhi for Larsen and Toubro during which 4 students from Maharaja Agrasen College were successfully placed. • The Training and Placement Cell also collaborated with the Central Placement Cell, University of Delhi and organized another pooled campus Placement Drive for Wipro Technologies during which 6 students from our college were successfully absorbed. • The Training and Placement Cell has facilitated trainings for over 1300 students and Placements/Internships for over 100 students. • Students of Journalism department were placed in organisations

like TV100, S1NEWS, ZEE NEWS, TV18, FM News, ABP NEWS, SAHARA SAMAY and Centre for Media Studies for internship programs. • Special Talks organised by Departments give students a wider exposure.

Admission of Students

• Maharaja Agrasen College is a constituent college of University of Delhi and admission of students is done according to the clearly laid down policies and guidelines set by the University. • Cut offs are decided after due deliberation by the Admission Committee which comprise of all Teachersincharge and secondincommand. • Reservation of OBC/SC/ST and PWD are strictly adhered to. For details see 5.3. • Nodal officers for reserved categories are appointed by the college. A grievance committee is constituted to address any admission related grievances. • There is 1 relaxation for girl students in 8 courses offered by the college. • An AntiRagging Committee is constituted every year and their names and contact details are not only published in the college Information Bulletin but also displayed prominently. The college has a zerotolerance policy towards Ragging.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
<p>Administration</p>	<p>All administration related processes and procedures are through e governance. All important forms are give on the college website. Notices, announcements, exam related and student aid and welfare schemes are notified through the college website, emails and sms.</p>
<p>Finance and Accounts</p>	<p>Finance and Accounts process and procedures are also via e governance. Salary slips, salary disbursement, and advances to faculty and non teaching staff are done online and can be accessed through the payroll software available in the accounts office. Most procurement is done through e government market portal as per prevailing government notifications. Student fees is also collected through other modes such as online banking and other government approved apps. Cash dealing has been minimized as per Government notification. All accounts and administration linked proformas are</p>

	given on the college website.
Student Admission and Support	Students admission is centralised through the Delhi University software. All details regarding students admission forms, admission fees, uploading of documents, verification of documents, choice of subjects, choice of Generic electives and AECC is done online. All records linked to admissions and students is through e governance. Grievance mechanism for students is also linked to the college website and email.
Examination	Students fill up the examination form online and deposit the examination fees online as well. Internal assessment marks and attendance are uploaded online at regular intervals. End semester practicals and theory marks are also uploaded directly through the Delhi University software. Requests for reevaluation and transcripts are also entertained online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	MAC eLearning Portal and Content Creation		04/02/2019	06/03/2019	19	0
2019	Workshop for faculty on 'Teachers as Mentors		30/01/2019	30/01/2019	60	0
2019	–	Counselling Workshop	04/02/2019	04/02/2019	0	45

for non
teaching
staff
Baton
Baton Mein

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
MAC eLearning Portal and Content Creation	19	04/02/2019	06/03/2019	10
Gender Sensitization and Human Rights organized by Satyawati College and Women Studies Development Centre, University of Delhi	1	15/10/2018	21/10/2018	6
Travel Writing organized by Kalindi College, University of Delhi	1	06/04/2019	06/04/2019	1
University Functioning and Blended Learning organized by Guru Angad Dev Teaching Learning Centre of MHRD, SGTB Khalsa College, University of Delhi	1	08/12/2018	20/12/2018	12
Advance MSeExcel and SPSS organized by Dyal Singh College, University of Delhi	1	30/10/2018	30/10/2018	1
UGC Sponsored	1	18/03/2018	23/03/2018	6

Short Term Course on MOOCs, econtent Development and Open Educational Resources"organized by Human Resource Development Centre (HRDC), JNU				
AICTE approved Online Refresher Course in Chemistry for Higher Education Faculty from Swayam Portal hosted by MHRD, Government of India with A grade in the proctored examination held on 30 March 2019 organized by MHRD	1	01/11/2018	27/02/2019	21
Refresher course in Commerce and Management Studies organized by UGC HRDC Jamia Millia Islamia	1	28/01/2019	16/02/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	55	0	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Child Education Allowance: All Teaching and NonTeaching employees have been reimbursed Child Education Allowance as per prescribed norms of Govt. Of India from	1. Child Education Allowance: All Teaching and NonTeaching employees have been reimbursed Child Education Allowance as per prescribed norms of Govt. Of India from	Student Aid Fund: 136 students were given student aid. The total amounted to Rs 5,79,600/

class nursery to XII as per Government of India rules. 2. Child Care Leave: Child Care Leave is granted to faculty and nonteaching staff as per Government of India rules. 01 Faculty availed Child Care Leave in 201819. 3. Medical Reimbursement: The college offers medical reimbursement facility for all permanent employees as per University of Delhi rules. Employees submit medical bills and get reimbursed as per CGHS rules. 4. Leave Travel Scheme: All Teaching and NonTeaching Staff get reimbursement of Leave Travel Concession as per Govt. of India rules according to their individual entitlement. In a Block of four years one block is granted for Leave Travel Concession to Home Town and another LTC to anywhere in India. 5. Admissions under Staff Quota: Wards of faculty and nonteaching staff are given admission in the college as per University rules. 03 Student were admitted under Staff Quota in the academic year 201819.

class nursery to XII as per Government of India rules. 2. Child Care Leave: Child Care Leave is granted to faculty and nonteaching staff as per Government of India rules. Following staff have been sanctioned Child Care Leave in the current academic session. 02 NonTeaching availed Child Care Leave in 201819. . Medical Reimbursement: The college offers medical reimbursement facility for all permanent employees as per University of Delhi rules. Employees submit medical bills and get reimbursed as per CGHS rules. 4. Leave Travel Scheme: All Teaching and NonTeaching Staff get reimbursement of Leave Travel Concession as per Govt. of India rules according to their individual entitlement. In a Block of four years one block is granted for Leave Travel Concession to Home Town and another LTC to anywhere in India. 5. Admissions under Staff Quota: Wards of faculty and nonteaching staff are given admission in the college as per University rules. 03 Student were admitted under Staff Quota in the academic year 201819. Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit by competent authority is done on annual basis. Audit for current academic year will be completed shortly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Department wise Faculty Student Committee
Administrative	No		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings have been initiated as of the last academic year. Every department has held parent teacher interactions atleast once every semester and the report and feedback of these meetings have been submitted to the IQAC. In order to initiate closer bonds between the college and the families of students, it was decided to hold these meetings more frequently and in keeping with the feedback from parents, a family olympic was successfully organised in the last academic year

6.5.3 – Development programmes for support staff (at least three)

I. Support Staff is regularly sent for knowledge upgradation and enhancement of skills. Details are given below. 1.Mr. P.N Tripathi, Assistant Accounts Matters (including Pension, Retirement Benefits, functions of DDOs, Budget, GFR2017, Delegation of Financial Powers and eprocurement 2.Mr. Anil Kumar, MTS Basic Computer Operations 3 Mr. Xavier Dung Dung, Library Attd. Basic Computer Operations 4 Ms. Basanti Devi, MTS Basic Computer Operations 5 Mr. P.N Tripathi, Assistant Cashless/eTransaction 6 Mr. Ashok Sharma, Sr. Assistant Computer Operations (Advanced Course) 7 Mr. Kishan Kumar, MTS Computer Operations (Advanced Course) 8 Ms. Sangeeta, MTS Computer Operations (Advanced Course) 9 Mr. Mahesh, Library Attd. Computer Training Programme 10 Mr. Harsh Vardhan, Junior Assistant EOffice 11 Mr. Vishal Khamaru, Jr. Assistant EOffice 12 Mr. Ashok Sharma, Sr. Assistant Retirement Planning 13 Mr. A.N Abbassi, Section Officer RTI ActCapacity Building (NonGazetted Employees) 14 Mr. Rajkumar, Assistant Settlement of Pensionary Benefits 15 Mr. Sitaram, MTS Personnel Establishment Matters (Including Reservation, CCS (CCA Rules), MACP, APAR, GPF, LTC and Medical Rules 16 Ms. SurbhiBabbar, Junior Assistant Personnel Establishment Matters (Including Reservation, CCS (CCA Rules), MACP, APAR, GPF, LTC and Medical Rules 2. Support Staff is regularly sent for self defence skills, gender sensitization programmes and programs to promote inclusivity in society. Details are given below: 1. Ms. SurbhiBabbar, Junior Assistant Complaint Handling Mechanism for Sexual Harassment Committee members 2. Ms. Neeru Rawat, MTS Empowering Women Self Defence Skills : LevelIII 3. Mr. A.N Abbassi, Section Officer Rights of Persons with Disabilities Act,2016 4. Mr. Rajinder S Bisht, Section Officer Rights of Persons with Disabilities Act,2016 5. Mr. Rajesh, MTS Sensitization Programme on Prevention of Atrocities against SC/ST 6. Ms. Sangeeta, MTS Sensitization Programme on Prevention of Atrocities against SC/ST 7. Ms. SurbhiBabbar, Junior Assistant Sensitization Programme on Prevention of Atrocities against SC/ST III Support Staff is regularly sent for soft skills training. Details are given below: 1.Mr. Ganesh Bhatt, Junior Assistant and Ms. Heena Jain, Junior Assistant Interpersonal Skills: Art of communication 2. Mr. Harsh Vardhan, Junior Assistant

Interpersonal Skills: Creating Leaders 3. Ms. BhawnaMuthreja, Junior Assistant
 Interpersonal Skills: Creating Leaders 4. Ms. Kavita, MTS Interpersonal Skills:
 Team Building 5. Ms. Neeru Rawat, MTS and Ms. Sangeeta, MTS Interpersonal
 Skills: Understanding Do's and Don't in Workplace 6. Ms. SurbhiBabbar, Junior
 Assistant Interpersonal Skills: Understanding Do's and Don't in Workplace 7.
 Mr. Vishal Khamaru, Jr. Assistant Personal Skills : Managing Hours 8. Mr.
 Rajesh, MTS Personal Skills: Civic Sense and Etiquette

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of skill enhancement short term courses. Details given below:
 Introduction to Data Science for Business using R Programming Language Data
 Analysis for Business Decision Making Sugam Sangeet Mobile App Designing: Level
 1 English Skills for Professional Success: Level 1 2. Setting up of active
 elearning environment for every course in the MOODLE mode linked to the college
 website. This helps students in self learning at their own pace.
<http://34.93.145.185/> 3. Counselling Mentoring initiatives: An IQAC initiative,
 the Mentoring Counselling Committee in collaboration with Zyego: Student
 Counselling Services organized several workshops in the academic session 201819
 to help students deal with myriad issues such as stress management, low
 selfesteem, anger management and career choices. Workshops for students of
 various courses were organized on 30 October and 15 November 2018. Workshops
 were also organized for faculty to augment mentor sensitization on 30 January
 2019 and to augment soft skills in the administrative staff on 4 February 2019.
 There was a special session for hostelers on adjustment issues, lack of
 motivation and confusion regarding career choices on 6 February 2019. A
 workshop titled, 'What am I worth? Am I good enough?' was organized for
 students of BA Programme on 20 February 2019. These workshops were much
 appreciated by students, Faculty and Administrative staff. Not only has the
 feedback been very positive but students have expressed their need for many
 more such workshops.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	_as per attached file_	20/07/2018	20/07/2018	25/05/2019	2000
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Interaction	27/07/2018	27/07/2018	250	180

program for students with DCP, regarding ragging and the functioning of internal complaints committee				
Awareness cum sensitization Program on Sexual harassment at workplace and services provided by DLSA by Mr Pawan Kumar, Ld. Secretary, DLSA East, Karkardooma Court, Delhi	20/08/2018	20/08/2018	300	150
Classes on 'Techniques of self-defence' for girl students of college in collaboration with the Special Unit for Women and Children, Delhi Police and Delhi State Legal Services Authority	01/10/2018	12/10/2018	120	0
Sports Meet for Women Shakti-Spardha	26/02/2019	27/02/2019	350	0
Seminar on Legal Awareness	30/03/2019	30/03/2019	70	50
Workshop on Women Entrepreneurs-Challenges and Achievements	25/09/2018	26/09/2018	80	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

In order to encourage efficient energy use by harnessing the sun's rays to power the college by generating energy using renewable energy sources to encourage efficient energy use, it is proposed to install solar panels on college and hostel rooftop and above open parking structures. The detailed proposal has already been submitted to Delhi Government of NCT for approval and

funding. A Renewable Energy Assisted Pump (REAP) is installed near college canteen

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	22
Provision for lift	Yes	22
Ramp/Rails	Yes	22
Braille Software/facilities	Yes	22
Scribes for examination	Yes	22
Rest Rooms	Yes	22

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	22/08/2018	03	Swacchta Program	Cleanliness Drive of college and surrounding areas	100
2019	0	1	03/03/2019	02	Family Olympics	To bring family members together, create bonding and to promote fitness and wellness among students and families	80
2019	1	1	06/06/2019	01	Open Day	To disseminate information regarding admissions, courses, program outcomes, career op	250

opportunities and answer queries of the stakeholders

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Exploring the Essence was organized by commerce department with Brahmakumaris. The session was followed by meditation. Workshop enriched the students soul with holistic experience and helped them develop a deeper connection with soul.	01/09/2018	01/09/2018	70
Workshop aimed at knowing oneself was organized in association with the Brahmakumaris. The Brahmakumaris conducted an Aura Test and taught how to increase the Aura of oneself. It was followed by Meditation and self analysis.	06/10/2018	06/10/2018	80

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Acknowledging and taking responsibility for the environmental impact of operations and behaviors of MAC fraternity on the natural environment, IQAC formulated the Environmental Policy of the college. With an aim to increase awareness of environmental responsibility amongst its fellows, students and staff and to maintain all buildings and grounds in an environmentally conscious manner for the benefit of all present and future college members and visitors, the environmental policy outlines the policies and practices to further improve the environmental performance. The Green Committee (GAC) was formed based on the recommendations of IQAC. A Tree Plantation Drive was organized by Green Action Committee in the college premises on September 8, 2018 GAC formulated

detailed policies with action plan for waste collection and disposal in light of the objective of the college to reduce the carbon footprint. • Paper Waste Management Policy Goal: Minimize the impact of paper use by improving the environmental characteristics of purchased paper and by lowering total paper use. • Paper Recycling College has tie up with NGO Jaagruti for a nonmonetary in-kind exchange of recycled paper products against the quantities of various grades of paper collected from Maharaja Agrasen College for the purpose of recycling. • E Waste Management Policy Maharaja Agrasen College, as a responsible stakeholder, realizes the adverse impact of e-waste on environment and health due to improper disposal of e-waste. The Green Action Committee initiated the adoption of best practices for e-waste recycling available. It was decided to follow the mechanism for channelisation of e-waste from 'end of life' products to dismantlers or recyclers registered with Ministry of Electronics and Information Technology (MeitY) • Waste Management in Chemistry Laboratory Guidelines for chemical waste management policy in chemistry and biology laboratory were framed based on 3 steps: Minimise, Recycle and Disposal as per Chemical/Material Safety Data Sheet (MSDS) guidelines • Go Green Initiatives of Vidyottma Girls' Hostel Complete ban on use of plastic in the hostel (i) Replace all plastic cups and plates in mess with steel utensils. (ii) Use of jute bags Awareness Drive: (i) Poster making competition on theme 'My Green Hostel' on 3rd February 2019, (ii) Segregation of biodegradable and nonbiodegradable waste, (iii) Collection drive for paper, plastic and electronic wastes, (iv) Air purifier plants were placed in the rooms of the students

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Skill Enhancement initiatives: As per various surveys, more than half of all graduates are not employable in any sector based on industry standards. There is a definite disconnect between the skillset and aptitude of the majority of graduates and the needs of the industry. In Industry, at entry level there is an expectation from a graduate to be pre-equipped with certain skills such as communication, interpersonal behavior, English fluency, team work, and basic computer knowledge. Keeping this in mind, various new initiatives were taken: • Shortterm Courses: Shortterm Courses for students were launched by the college for the first time. The main objective to start shortterm courses in the college was to augment the undergraduate course curriculum, to empower student to meet challenges after graduating from college and to enhance the soft skills of the students. Following courses were launched by the college S.No. Course 1 Introduction to Data Science for Business using R Programming Language 2 Data Analysis for Business Decision Making 3 Sugam Sangeet 4 Mobile App Designing: Level 1 5 English Skills for Professional Success: Level 1 • Skill Based Programme Under Community College Scheme: The 12th Five Year Plan Document of the Planning Commission has also laid a special emphasis on expansion of skillbased programmes in higher education and introduced Community College (CC) scheme for its implementation. Under this scheme college was chosen to start Advanced Diploma In TV Programme And News Production programme to serve multiple needs including (i) Career oriented education and skills to students interested in directly entering the workforce (ii) Hightouch remedial education for secondary school graduates not ready to enroll in traditional colleges, giving them a path to transfer to three or four year institutions (iii) General interest courses to the community for personal development and interest. The curriculum of this course is designed to equip the students with an intellectual and interdisciplinary approach that prepares them for the Industry. The learning process aims to strike a balance between the theoretical and practical approach to the field. Syllabus of the course is in alignment with National Occupational Standard of the Sector Skills Council and NVEQF /

NSQF. Syllabus has been developed in consultation with the industry professionals, academicians Media Entertainment Skill council. In order to make education relevant and to create 'industry fit' skilled workforce, the college will be in constant dialogue with the industry so that they remain updated on the requirements of the workforce in the industry. The course offers creditbased modular programmes, wherein banking of credits is permitted so as to enable multiple exit and entry. This would enable the learner to seek employment after any level of certification and join back as and when feasible to upgrade her/his qualification/skill competency either to move higher in her/his job or in the higher educational system. This will also provide the learner an opportunity to move from vocational stream to general stream and viceversa, subject to fulfilling the entry qualifications. • Skill Enhancement

Workshops: Hands on workshop facilitate better learning and impart the necessary skill set to the students. College organized many skill enhancement workshops in 2018 19. Some of the major workshops organised by the college were: Fact Checking and Online Verification, Technical Writing and Communication Skills, English Language Proficiency Workshop, Election Survey Analysis, Digital Marketing, Growth Hacking and Big Data, Machine Learning, Logistics Supply Chain Management and workshop on Kangra Miniature Painting. 2.

Agrasen Baroji Help Initiative (ABHI): In 2011, Maharaja Agrasen College offered a collaborative hand to residents of Baroji Village in the Nuh (Mewat) district of Haryana in order to synergize the dynamism of our students, faculty and the natives of Baroji. The attempt was to blur boundaries and to understand their core issues with the aim to extend our resources to them. Multiple visits by students and faculty to Baroji every year have led to a relationship based on mutual understanding and trust. They are now an integral part of the college and the college takes pride in its association with the residents of Baroji.

Students helped in setting up a Library and sports facilities for the residents of Baroji. They also helped in spreading awareness about government policies and their implementation through screening of films. The past six years have seen a bond develop and strengthen and the college seeks to engage more and more students in different extension activities at Baroji to enable wider participation and to synergize core competencies in a dynamic association. The

College had also synergized the ambitious Swachhta Abhiyan launched by the Honourable Prime Minister, a team of fifty students undertook various Cleanliness Drives within the village. Also, numerous sensitization programs on sanitation and hygiene were brought forth. A three day camp was organized in

Baroji village in 2019 with an objective to interact with villagers, hold plantation drives, workshop for villagers to apprise them about government policies for them. • SPICMACAY VIRASAT: Maharaja Agrasen College collaborated with SPIC-MACAY (The Society for Promotion of Indian Culture and Music among Children and Youth) since the last few years to educate the students on art, music, and dance and to engage them on matters of Indian Heritage and culture.

This academic year saw artistic performances and aesthetic engagements by scholars and artists held under the 'Virasat Week' from 28 February 2019 - 4 February 2019, to hone the musical and visual talents of the students. Ranging from Kathaklecdem Performance by Sushri Rani Khanamji and Hindusthani Vocal lecdem recital by Pandit Bhuvanesh Komkali to a Heritage Walk to the National Gallery of Modern Art, New Delhi conducted by Mr. Argha and a fiveday workshop on Kangra Miniture Painting conducted by Dr Sneh Gangal, the 'Virasat Week' underlined the interface of art, music, tradition, and history.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://mac.du.ac.in/GOOD_PRACTICES.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

Maharaja Agrasen College has surged ahead with 10 courses and more than 2000 students, to become an institution of excellence which was awarded Grade 'A' by NAAC. The college is now in its 25th year and the leadership and students, family and faculty, all joined hands together in cohesive synergy to mark this milestone not only is it an occasion. Various initiatives taken up this year to mark this special milestone were not only commemorative but were also geared towards changing needs and aspirations of the college community in an attempt also to bring the various pillars of the institution together. • NAAC Grade 'A' is an acknowledgement of our efforts towards excellence in Higher Education.

Furthermore, NIRF ranking in top 50 institutions all over India is an encouragement to strive for greater milestones. • Skill based Short Term Courses to improve the students' employability have been initiated. • Student driven Research and Innovation are given top priority in the college. The college takes pride in its engagements in 7 Star Innovation Projects currently.

• Abdul Kalam Research Centre offers a single platform for logistics and infrastructure support to researchers, both faculty and students. • Organisation of conferences and workshops by faculty has created a vibrant front in the college wherein students are exposed to the best minds and evolving fields of research. 02 conferences and 13 workshops were organised in the academic session 201819. • Faculty members are encouraged to attend FDP/Orientation /Refresher programmes and provided with timely study leave/ sabbatical for pursuing doctoral/ postdoctoral research. • Many faculty members are engaged in e content development, curriculum enhancement measures, revision and changes in curriculum both for the University to which we are affiliated as well as to other universities. • Faculty are constantly engaged in publication of research articles and in 201819, 29 articles were published in refereed peer review journals of repute. • NonTeaching Faculty are constantly engaged in skill upgradation. 22 Non teaching faculty successfully participated in workshops. • Add on course in Advanced Diploma in TV Programme and News Production • Participation of the students in the extension activities of the college with vigour and enthusiasm has led to stronger bonds between the residents of Baroji in Mewat District of Haryana. • The NSS is a vibrant front in the college which organises events and engages students with the world outside the college in order to make them sensitive and evolved citizens of the country. • Equal Opportunities Cell, IGNOU Centre and the NCWEB constantly strive to reach out to marginalized sections of society. • Acknowledging and taking responsibility for the environmental impact of operations and behaviors of MAC fraternity on the natural environment , IQAC formulated the Environmental Policy of the college and thus Green Action Committee (GAC). GAC formulated detailed policies for paper waste, ewaste and chemical waste management with action plan with an objective to reduce the carbon footprint.

Provide the weblink of the institution

<http://www.mac.du.ac.in>

8.Future Plans of Actions for Next Academic Year

• Introduction of new courses • Regularisation of adhoc faculty and administrative staff • Introduction of more short term and add on Courses • Introduction of Student Research Projects funded by the college • Greater Institute Industry Interface • Encourage filing of Research Patents • Augment Student Research • Implementation of Campus wide ERP system