Admission Procedure

Step I: **Appearing in CUET-UG 2022.**

For the academic year 2022-23, admission to all UG Programs of UoD will be done based on the Common University Entrance Test- Under-Graduate 2022 (CUET (UG) - 2022. CUET(UG) - 2022 was conducted by the National Testing Agency (NTA) in July-August 2022.

Step II: **Registration in CSAS – 2022**

Appearing in CUET(UG) - 2022 will not be a sufficient condition to secure a seat in Maharaja Agrasen College. For admission to the College UG Programs, a candidate has to apply in Common Seat Allocation System (CSAS-2022) of University of Delhi. Determination of program-specific eligibility and verification of documents for admission to MAC will be the sole purview of the college/university.

All applicants desirous of taking admission to Maharaja Agrasen College must give the preferences of MAC and the programs offered by the college in CSAS – 2022.

The candidate must refer to the Programs offered by MAC, their Program-Specific Eligibility Criteria, the seat matrix of each program offered by the college, fee structure and other relevant information published on the college website and the admission website of UoD before selecting the Program + College preferences.

Step II: **Registration in CSAS – 2022**

The CSAS -2022 form will be deemed submitted only when the applicant has paid the relevant registration fee. This fee must be paid only through the link provided through the applicant's Dashboard.

Step III: Seat Allocation

The University of Delhi will provisionally allocate seats to applicants during the various allocation rounds. The applicants must 'Accept' the allocated seat and apply for admission to MAC. The college will then verify the documents and approve the admission. For details, please refer to CSAS - 2022 document available at: **https://admission.uod.ac.in/userfiles/downloads/12092022_CSAS.pdf**

Step IV: Selection of Course and College

Upon seat allocation , applicants must log in to their Dashboards to Accept the program and college allocated.

i. Please note that 'Accept' option to apply in the college as per allocated seat can be made only online through their Dashboard on the UG admissions portal. There will be no physical visit to the colleges at this point in the process.

ii. The procedure for accepting the allocated seat by the applicant must be completed within the stipulated time interval.

Step V: **Online verification of documents by respective colleges**

The college shall verify the documents uploaded by the applicant for the program-specific eligibility, minimum eligibility and category. Those approved are required to pay the fee and receive a confirmation of their admission.

Step VI: Payment of fees to confirm admission

Once the Principal of the College has approved their admission, the applicants will receive a link on their Dashboard through which they must submit the program fees due. This fee can only be paid online through the portal.

i. The applicant must pay the fee without delay within the stipulated time,. On successful payment of fees, the applicant is granted provisional admission to the said college.

ii. Applicants must pay the fee within the timeframe allocated, failing which it will be concluded that the applicant is not interested in the program of study at that college, and the candidate will be out of CSAS - 2022.

Step VII: Physical verification of the original documents

The respective colleges will verify the uploaded documents within the stipulated time (Dates for the same shall be announced by the University / College later). If, at this stage, it is found that the information given by the applicant is false and/or is not supported by the documents presented, the admission will be immediately cancelled. No fees will be refunded in such cases. Any change in the admission process for CSAS – 2022 UG admission will be notified on the website of the University of Delhi. Candidates applying to the University of Delhi must refer to the UG BoI-2022 for Common Minimum Eligibility criteria and Program-Specific Eligibility criteria. (http://du.ac.in/uploads/new-web/21042022_BOI-UG.pdf).

If at any stage original documents relating to the admission of a candidate are found to be fake / non-genuine or fabricated or in any other manner defective, the said candidate will not be admitted. If already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after completing the program, his / her degree will be cancelled and appropriate legal action will be taken.