



**Maharaja Agrasen College
University of Delhi
Vasundhara Enclave, Delhi – 110096**

07th August 2020

Notification- Online Classes

All faculty members are requested to adhere to the following points based on the recommendation of a committee consisting of members from MAC e-Learning Committee, Convener, IQAC and Convener ICT for conducting Online Teaching commencing from 10th August 2020.

- Time table notified for the current semester should be followed for both online and offline teaching for theory, tutorials and practical classes. Faculty members should not reschedule their classes without prior intimation.
- Attendance should be maintained for online classes either manually or through MAC e-learning portal.
- Online classes should be conducted in an interactive mode. Faculty members may conduct online classes using any of the available digital platforms such as Google Meet, MS Teams or any other platforms notified by the University of Delhi.
- Academic resources for the students may be provided by faculty members using any available LMS platform such as MAC e-learning portal (Moodle), Google Classroom, etc.
- Faculty members may obtain their official e-mail ID from the ICT Department of the College for seamless working of the above mentioned digital platforms.

All concerned are requested to follow the above guidelines for smooth conduct of online classes.

**sd/-
Dr. Sanjeev Kr. Tiwari
Principal (Offg.)**

Copy to:-

All Concerned- through Email.