



**Maharaja Agrasen College**  
**University of Delhi**  
Vasundhara Enclave, Delhi - 110096

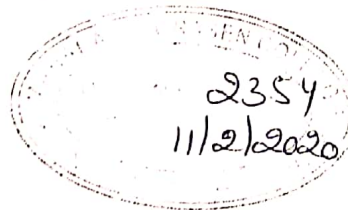


February 11, 2020

**Office Order**

This is with reference to Submission of Immovable Property Return as per clause-2 "The officers are informed that non-submission of IPR within the stipulated date, would invite denial of vigilance clearance for empanelment, deputation and applying sensitive posts and assignment of training programme (except mandatory training) as per the IPR status needs to be checked for the said purpose(s)."

In this regard, all the Teaching and Non-Teaching staff is requested to submit Immovable Property Return for the **Year 2019 by February 20, 2020 to Ms. Neeru**. Blank performa is available at **Counter No. 03 (Admin Office)**.



*Sanjeev Kr. Tiwari*

**Dr. Sanjeev Kr. Tiwari**  
**Principal (Actg.)**

**Copy to:-**

**College Website**

**Notice Board -Teaching and Non- Teaching**

**Mr. Nishant -to email Teaching and Non- Teaching Staff**

**Ms. Neeru -for information**

### ANNUAL IMMOVABLE PROPERTY RETURN

Statement of immovable property for the year

1. Name of Officer (in full) and service to which the officer belongs \_\_\_\_\_
2. Present Post held \_\_\_\_\_
3. Present Pay \_\_\_\_\_

Name of District, Sub-Division, Taluk and village in which property is situated	Name and details of property	*Present Value	If not in own name state in whose name held and his/her relationship to the Government Servant	How acquired whether by purchases, lease**, mortgage inheritance, gift or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings					
	Lands					

Signature.....

Date.....

Inapplicable clause to be struck out.

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- Includes short-term lease also.
- The wording 'No Change or No addition opr as in previous year' may be avoided and all details filled up.
- Note- The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group 'A' and Group 'B') services under Rule 15(3) of the Central Civil Services (Conduct) Rules, 1955 (now Rule 18(1) of the CCS (Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.