

Internal Quality Assurance Committee

Acting as a nodal agency of the institution for quality related activities, IQAC is committed to ensuring improvement in all processes and practices of the institute.

I. To evolve mechanisms and procedures to improve relevance and quality of academic programmes

1. Formation of year wise student faculty committees. The committees should meet twice in a semester, records of minutes to be maintained , discussion to focus on syllabus coverage, internal assessment and any other matter
2. Paper wise result analysis to be submitted by departments along with follow up remedial measures which are then discussed in the IQAC.
3. Students' needs to be kept in mind before the activities like special lectures/ workshops and conferences are planned for the year
4. Student Feedback to be sought after every such event in order to plan for the future.
5. To keep attendance records of student participation in all talks, seminars, etc
6. Department calendars for the entire academic year to be prepared in the first month along with budgets of activities and purchases.
7. All department activities to be organised in the second half of the semester/ month/ day to ensure minimal disturbance of the teaching schedule.
8. Departments to work towards augmenting institute-industry interface.
9. Departments to keep duly signed minutes of all department meetings
10. Minutes should incorporate recorded policies of internal assessment monitoring, course coverage, student activities, etc
11. To standardize the processes in the college to enhance transparency and efficiency by implementing campus wide ERP Solution
12. Encourage faculty and administrative staff to organise and participate in skill upgradation and training programmes

II. Beyond the classroom activities for overall development of students

1. Promote skill development short term courses, students and faculty research projects.
2. Promote collaborations with industry and academia.
3. Departments to keep records of students' internships and evolve a mechanism to ensure more students benefit from such opportunities.
4. Special Talks and workshops to be planned in such a way so as to enhance the interface with relevant industry.

III. To formulate environmental sustainability vision and policy at college level

1. To create environment awareness among the learning community and advance green practices in the college through judicious and efficient use of material and energy resources.
2. To encourage efficient energy use by harnessing the sun's rays to power the college by generating energy using renewable energy sources to encourage efficient energy use, solar panels can be installed on college and hostel rooftop and parking structures.
3. To make REAP (Renewable Energy Assisted Pump) functional installed near college canteen
4. **Waste Management:** To minimise and actively manage waste through reduction, reuse and recycling.
 1. **Recycling paper:** To understand the relevance of recycling and inculcate the habit of segregating paper for recycling purposes, IQAC proposes tie up with NGOs for recycling of paper waste.
 2. **E-waste** collection and appropriate disposal in collaboration with NGOs / authorized vendors.
 3. Reduction in usage of plastic in college
 4. Reuse of waste water from RO plants installed in college
 5. Reuse of treated water in water treatment plant installed in the college

Disclaimer All policies are subject to approval of the Governing Body and once approved only the Governing Body has the right to amend it should it be required at any time in the future. In case of an emergency, a policy may be amended through the due process of the approval of the chairman to be duly ratified in the next scheduled Governing Body.

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