



MAHARAJA AGRASEN COLLEGE



UNIVERSITY OF DELHI VASUNDHARA ENCLAVE, DELHI-110096

April 18, 2022

Notification Reimbursement of Children Education Allowance for the A/Y -2021-22

Applications are invited on the prescribed format to claim children education allowance from the permanent employees of the college. The claimants are required to submit the following documents alongwith the application. (guidelines enclosed)

- 1. Application should be in prescribed format available on college website.
- 2. In order to claim reimbursement of CEA, the following one of the documents are required.
 - Certificate issued by the Head of the Institution for the period /year which the claim has been preferred. The certificate should confirm that the children studied in the school during the previous academic year.
 - 2. Self-attested copy of the report card
 - 3. Self-attested fee receipts including e-receipt(s)
- 3. Payment will be made as per the availability of funds.

Ms. Sangeeta in the college office has been assigned the responsibility to collect CEA claim forms.

Members of the teaching and non-teaching staff of the college who are eligible to claim CEA as per rules may submit the same on or before 30th April 2022.

Professor Sanjeev Kumar Tiwari Principal (Officiating)

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MAHARAJA AGRASEN COLLEGE VASUNDHARA ENCLAVE, DEIHI-110096

APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE (CEA) FOR THE ACADEMIC YEAR -

I hereby apply for the reimbursement of Children Education Allowance (CEA) for my child and relevant particulars are furnished below.

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