



MAHARAJA AGRASEN COLLEGE

University of Delhi
VASUNDHARA ENCLAVE, DEIHI-II0096

January 22, 2021

NOTICE

This is in continuation of Office Order No. 3521 dated 30.12.2020 regarding the Special Cash Package equivalent in lieu of LTC for the Block Year 2018-21, the point no. (ii) (page 2) of the undertaking mentioned in the application form for special cash package in lieu of LTC (LTC fare + encashment) may be read as mentioned below:

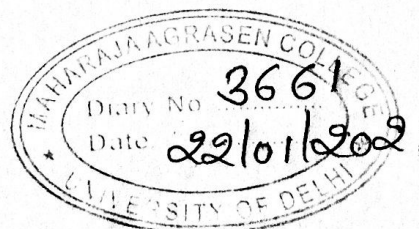
Undertaking para	Read as
(ii) I am aware of the fact that the said special package is effective from 12.10.2020 and will be enforce during the current Financial Year 2020-2021 till 31.03.2021 and in the event of non-receipt of sufficient Grand-in-Aid/ funds from the funding agency, my case for special cash package in lieu of LTC for the Block Year 2018-2021 would be forfeited and I will not hold the college responsible for entertaining my claim for reimbursement.	(ii) I am aware of the fact that the said special package is effective from 12.10.2020 and will be enforce during the current Financial Year 2020-2021 till 31.03.2021 and in the event of non-receipt of sufficient Grand-in-Aid/ funds from the funding agency, my case for special cash package in lieu of LTC for the Block Year 2018-2021 would be forfeited and I will not hold the college responsible for not entertaining my claim for reimbursement.

This issues with the approval of the Competent Authority

(Dipin Arora)
Administrative Officer

Copy to:

1. All Permanent Teaching & Non-Teaching staff (by email)
2. S.O. (Admin.) / S.O. (Accounts)
3. ICT - to upload on the college website
4. Notice Board



MAHARAJA AGRASEN COLLEGE

(University of Delhi)
Vasundhara Enclave, Delhi-96

Application Form for Special Cash Package in lieu of LTC (LTC fare + EL encashment) during block year 2018-21

1. Name/ Designation of the Staff : _____
2. Date of entering the Government Service: _____
3. Basic Pay: Rs. _____ Pay Matrix Level: _____
4. Whether Permanent or Temporary : _____
5. Home Town as recorded in Service Book: _____
6. Whether wife/ Husband is employed
and if so whether entitled to LTC. : _____
7. Whether the concession is to be surrendered
for visiting home town, and if so block year : _____
8. If the concession is to be surrendered "anywhere in India", Block Year proposed
to be surrendered : _____
9. Single Deemed LTC fare : Rs. _____
10. Persons in respect of whom LTC is proposed to be availed:

Sl. No.	Name	Age	Date of Birth	Relationship	Block year to be availed
1					
2					
3					
4					

P.T.O.

11. No. of Days for EL Encashment (Max. 10 Days) : _____

I hereby undertake that;

(i) the particulars furnished above are true and correct to the best of my knowledge. I undertake to produce the invoice(s) indicating clearly the GST number and the amount of GST paid towards purchase of goods and availing services which carry a GST rate of not less than 12 % from GST registered Vendors/ Service providers through Cheque / DD / NEFT/ RTGS/ Banker's cheque.

(ii) I am aware of the fact that the said special package is effective from 12.10.2020 and will be enforce during the current Financial Year 2020-2021 till 31.03.2021 and in the event of non-receipt of sufficient Grand-in-Aid/ funds from the funding agency, my case for special cash package in lieu of LTC for the Block Year 2018-2021 would be forfeited and I will not hold the college responsible for not entertaining my claim for reimbursement.

Further, I undertake that I have read all the terms and conditions mentioned in the Office Memorandums no. F.No.12(2)/2020-E.II(A) dated 12.10.2020 issued by the Govt. of India, Ministry of Finance and subsequent FAQs dated 20.10.2020, 10.11.2020 & 25.11.2020 regarding special cash package equivalent in lieu of LTC during the Block Year 2018-21.

Date:

Signature of the Employee