

Maharaja Agrasen College University of Delhi Vasundhara Enclave, Delhi – 110096

July 27, 2021

<u>NOTICE</u> Students' Certificates

All the students, who have cleared their final exams held on End Semester Examinations, may apply/request for Provisional/Character/Transfer Certificate through email.

The request may be forwarded to adminoffice@mac.du.ac.in with <u>latest marksheet</u> and <u>College ID card</u>. The office will process the request upon receipt of Clearance Certificate issued by various departments of the college. Students shall be communicated through email only for any pending dues. Students are, therefore, advised to clear their Library/Laboratory/ICT/Fees dues, if any, so that clearance certificate can be processed in time. As it is clear that the above process may take 3-5 working days for students to process and Clearance Certificate and Provisional Certificate.

Certificate will be forwarded to the concerned student through the email after which the student may collect the hard copy, if required.

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Dr. Sanjeev Kr. Tiwari Principal (Offg.)